
70 Foster Drive, Suite 450	70, promenade Foster, Bureau 450
Sault Ste. Marie ON P6A 6V4	Sault Ste. Marie ON P6A 6V4
Tel (705) 541- 2108	Tél (705) 541- 2108
Fax (705) 253-2082	Télé (705) 253-2082
Toll Free 1-800-825-7643 Ext. 2108	Sans frais 1-800-825-7643 Ext. 2108

October 15, 2019

Mr. Brad Bain
Executive Director
The Children's Aid Society of the District of Thunder Bay
1110 Jade Court, Thunder Bay, ON P7B 6M7

Brad.Bain@thunderbaycas.ca

RE: Closure of Churchill Transitional Home #11-0022

Dear Mr. Brad Bain:

This letter is to confirm that on September 30, 2019, the ministry received notification that you are no longer providing residential care under the authority of your licence issued under *The Child, Youth and Family Services Act, 2017* (CYFSA) as of October 15, 2019 at the Churchill Transitional Home.

Pursuant to section 269 of *The Child, Youth and Family Services Act, 2017* (CYFSA) and section 141 of Ontario Regulation 156/18, you are required to promptly deliver up to the ministry the licence and all the records in your possession or control that relate to the children/young persons to whom services were being provided.

The CYFSA defines a "record" to mean a record of information in any form or in any medium, whether in written, printed, photographic or electronic form or otherwise, but does not include a computer program or other mechanism that can produce a record.

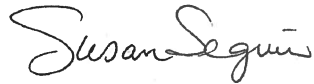
The purpose of this statutory provision is to ensure the continued confidentiality of all information relating to the children/young persons to whom services were being provided. You are required to promptly deliver all these documents to the attention of:

Karen Baker
Ministry of Children, Community and Social Services
435 James Street South, Main Floor
Thunder Bay, ON P7C 1S7

Please also note that section 270 of the CYFSA requires that you promptly notify, in writing, every placing agency or person who has placed a child in Churchill Transitional Home that your children's residence has ceased operating effective immediately.

Please provide confirmation in writing to the Director that you have complied with the notice requirement set out in section 270 of the CYFSA.

Sincerely,



Susan Seguin
Director under the CYFSA

- c. Susan Seguin, Licensing and Compliance Manager
Karen Baker, Program Analyst, Licensing and Compliance Unit
Janis Yahn, Program Supervisor
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