



Resource/Adoption Worker – Thunder Bay Office

One (1) Full Time, Permanent Position – (33.75 hours/week)

Reporting to a Service Manager, the incumbent carries out a number of tasks related to the provision of alternative care and adoption services including: recruiting, screening, approving, training, and providing ongoing support to prospective and active foster and/or adoption homes. Resource/Adoption Workers will work in partnership with an integrated service team to provide the best possible outcomes for children and families, with a focus on the child's safety, permanency, and well-being. Furthermore, the Resource/Adoption Worker is guided by and adheres to the most up to date Ontario Child Protection Standards, Eligibility Spectrum, the Child, Youth and Family Services Act, Ministry Licensing Directives and/or Regulations, any successor Standards, Directives, Regulations or Legislation, as well as any relevant Protocols and Memorandum of Understandings.

Duties Include

- Contribute to a culture of diversity, equity, and inclusion with a commitment to the elimination of disparity and dis-proportionality in service outcomes.
- Excellent organizational, coordination and time management skills to determine priorities, meet strict timelines and manage several assignments simultaneously.
- Ability to use sound judgment and tact to address a range of issues and to problem-solve
- Excellent communication skills including strong interpersonal, written, and verbal skills and an ability to interact with a wide variety of people.
- Excellent and comprehensive case noting/documentation skills.
- Strength based interviewing skills that promote the engagement of foster home families in solution-focused, outcome-based planning.

Position Requirements

- M.S.W., B.S.W., H.B.S.W. or B.A. or equivalent combination of education and experience. Candidates with other academic qualifications and related work experience, plus demonstrated ability, will be considered.
- Access to a reliable insured vehicle suitable for transporting service users with appropriate vehicle insurance, business use endorsement and 3rd party liability coverage of no less than one million dollars
- Required to work flexible hours, travel regularly as determined by the respective Manager in relation to service requirements.
- Criminal Records Check satisfactory to agency required upon conditional offer of employment.
- Valid "G" Ontario Driver's License and safe driving record.

APPLICATION INFORMATION – Applications received to February 6, 2024 @ 5:00 PM

Please submit a cover letter and resume on-line at www.thunderbaycas.ca "Career Opportunities". Individuals may also submit an application directly to: Amy Wrigley, The Children's Aid Society of the District of Thunder Bay, 1110 Jade Court, Thunder Bay, ON P7B 6M7

The Society is committed to supporting and advancing equity, diversity and inclusion in our organization and the society in which we serve. As such, we are expressly interested in receiving inquiries and applications from individuals who identify themselves as Indigenous, racialized, or equity seeking in order to better reflect the demographic profile of Thunder Bay and District.

TBCAS is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code.

We thank all applicants; however only those considered for an interview will be contacted.