Kinship Services Worker – Thunder Bay Office

One (1) Full Time, Permanent Position – (33.75 hours/week)

SALARY RANGE: $60,824 - $88,142

Reporting to the Unit Manager, the incumbent is responsible for assessing, re-assessing, supporting, and providing ongoing service to Kinship Service providers, with a focus on high standards of care for children and youth, while working with their team and community collaterals to provide the best possible outcomes for children, youth and families.

Duties Include

- Provide ongoing service to an assigned caseload of Kinship Service providers and children residing in Kinship Service Agreements in accordance with agency and ministry standards.
- Works collaboratively with other positions to ensure that family plans of service and kinship plans of service are coordinated and mutually developed.
- Develop partnerships in the community and collaborate with other social services in a community-based model of service
- Prepare and ensure accurate, thorough, and timely recording of case information according to Agency requirements, the CYFSA and Kinship Standards.
- Completes assessments and ongoing services of Kinship Service homes for children in out-of-care placements.
- Participate in case conferences, staff meetings and professional development opportunities both within and outside the agency

Position Requirements

- B.S.W. or B.A. or equivalent combination of education and experience. Candidates with other academic qualifications and related work experience, plus demonstrated ability, will be considered.
- Contribute to a culture of diversity, equity, and inclusion with a commitment to the elimination of disparity and disproportionality in service outcomes.
- Demonstrated understanding of the Child Welfare Organization within the community context, and an aptitude to learn the theories and skill sets associated with child welfare work.
- Thorough understanding of and ability to practice strength based, anti-oppressive and culturally sensitive approach with children, youth, their caregivers, and extended family (kin and kith)
- Demonstrated ability to gather, integrate and interpret complex information.
- Strong human relations skills, and a demonstrated ability to form effective working relationships with Kinship Service Providers and Agency Staff Excellent crisis intervention skills.
- Strong time management skills and ability to work effectively under pressure.
- Excellent interpersonal and communication skills
- Demonstrated knowledge, skills, and abilities to work effectively with diverse communities.
- Proven ability to work as an integral member of a team.
- Computer literate
- Reliable vehicle, safe driving record and valid G Driver's License
- Upon offer of employment, submission of a Current Criminal Records Check (Vulnerable Sector), deemed satisfactory to the employer.
- Travel to any of our District offices to provide services required.

APPLICATION INFORMATION – Applications Received to October 28, 2026 at 5:00 PM.

Please submit a cover letter and resume on-line at www.thunderbaycas.ca "Career Opportunities". Individuals may also submit an application directly to: Manager of People and Culture, The Children's Aid Society of the District of Thunder Bay, 1110 Jade Court, Thunder Bay, ON P7B 6M7.

TBCAS is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code.

We thank all applicants; however only those considered for an interview will be contacted.