



Children's Services Worker – Thunder Bay Office

One (1) Full Time, up to 18-month Contract Position – (33.75 hours/week)

SALARY RANGE: \$60,824 - \$75,057

Reporting to a Child Welfare Manager, the incumbent provides case management and intervention services to protect and care for children who are under the care and custody of the Children's Aid Society of the District of Thunder Bay by either an interim/final order, a Temporary Care Agreement, a Voluntary Youth Service Agreement (VYSA) or a ready Set Go Agreement (RSG). The Children's Services Worker is accountable for case decision-making and direction. The incumbent will work in partnership with an internal Service Delivery Team to provide the best possible outcomes for children, youth and families, with a focus on child safety, permanency, and well-being.

Duties Include

- Meet all Ministry Standards pertaining to children in care as well as Society policies, procedures and expectations as outlined in the Children's Services Manual.
- Provide ongoing support and services through community referrals for children and youth to meet their development needs in conjunction with other team members, caregivers, biological family members and community collaterals.
- Actively prepare for and provide support when children return home, transfer to independent living or transition out of care.
- Take part in the facilitation, supervision, and assessment of access visits with children in care and their families.
- Travel to any of our District offices to provide services as required.
- Participate in Family Finding activities as a member of a service delivery team.
- Develop case plans in collaboration with the service delivery team and implement placement decisions that are best suited to the unique needs of the child and family, by taking various reunification, permanency and concurrent planning options into consideration.
- Gather information needed to formulate complete social histories and all required documentation for children and youth in care and transitioning out of care.
- Provide support and services through community referrals for caregivers, biological family members and significant others in order effectively contribute to a child's growth and development.
- Liaise with community organizations and partners.

Position Requirements

- Social Service Worker Diploma, Child, and Youth Worker Diploma and/or other related human services qualifications. "Candidates with other academic qualifications and related work experience, plus demonstrated ability, will be considered".
- Contribute to a culture of diversity, equity, and inclusion with a commitment to the elimination of disparity and disproportionality in service outcomes.
- Reliable vehicle, safe driving record and valid G Driver's License.
- Ability to assess and to therapeutically intervene with children and families.
- Upon offer of employment, submission of a Current Criminal Records Check (Vulnerable Sector), deemed satisfactory to the employer.
- Demonstrated ability to complete appropriate documentation – e.g., case notes, social histories, plans of care.
- Ability to work as an effective team member.
- Demonstrated knowledge of and experience in trauma informed practice.
- Demonstrated knowledge of and experience in working with all phases of child development.

APPLICATION INFORMATION – Applications Received to April 14, 2026 at 5:00 PM

The preferred method of application is to submit a cover letter and resume on-line at www.thunderbaycas.ca "Career Opportunities". Individuals may also submit directly to: Human Resources, The Children's Aid Society of the District of Thunder Bay, 1110 Jade Court, Thunder Bay, ON P7B 6M7.

The Society is committed to supporting and advancing equity, diversity and inclusion in our organization and the society in which we serve. As such, we are expressly interested in receiving inquiries and applications from individuals who identify themselves as Indigenous, racialized, or equity seeking in order to better reflect the demographic profile of Thunder Bay and District.

TBCAS is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code.

We thank all applicants; however, only those considered for an interview will be contacted.