



**The Children's Aid Society of the District of Thunder Bay**  
*Caring for children...a community responsibility*

**Adoption Resources Worker**

**Full-time, Permanent – 33.75 hours/week**

Reporting to a Manager of an Integrated Team, the incumbent carries out tasks related to the provision of adoption services including recruiting, screening, approving, training, and utilizing adoptive homes for the permanent placement of children. The incumbent also provides adoption disclosure planning, witnessing adoption consents and post adoption services.

**Position Requirements**

- BSW; "Candidates with other academic qualifications and related work experience, plus demonstrated ability will be considered"
- Contribute to a culture of diversity, equity, and inclusion with a commitment to the elimination of disparity and disproportionality in service outcomes
- Strong clinical skills and knowledge in adoption specific issues (e.g., related to concurrent planning, permanency, separation and loss, and identity)
- Knowledge and demonstrated skills in family assessment, child development and behaviour and attachment theory
- Ability to provide supportive counselling to adoptive parents and children
- Ability to write clinical assessments, court reports and Ministry documentation
- Ability to complete affidavits and testify in court
- Familiarity with current research and knowledge related to adoption and adoption legislation
- Openness and interest in self-directed learning in addition to agency supported training
- Reliable vehicle, safe driving record and valid G Driver's License
- Upon offer of employment, submission of a Current Criminal Records Check (Vulnerable Sector), deemed satisfactory to the employer

**CLOSING DATE: April 23<sup>rd</sup>, 2021 at 5:00 pm**

The preferred method of application is to submit a cover letter and resume on-line at [www.thunderbaycas.ca](http://www.thunderbaycas.ca) "Career Opportunities". Individuals may also submit directly to: Amy Wrigley, Assistant Director of Human Resources, The Children's Aid Society of the District of Thunder Bay, 1110 Jade Court, Thunder Bay, ON P7B 6M7

*TBCAS is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code.*

*We thank all applicants; however only those considered for an interview will be contacted.*