

Financial Statements

The Children's Aid Society of the District of Thunder Bay

March 31, 2021

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Independent Auditor's Report

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To the Board of Directors and Members of The Children's Aid Society of the District of Thunder Bay

Opinion

We have audited the accompanying financial statements of The Children's Aid Society of the District of Thunder Bay ("the Society"), which comprise the statement of financial position as at March 31, 2021 and the statements of operations, changes in net assets (debt) and cash flows for the year then ended, including a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The Children's Aid Society of the District of Thunder Bay as at March 31, 2021, and its results of operations, its changes in net assets (debt), and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether
 due to fraud or error, design and perform audit procedures responsive to those risks, and
 obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
 The risk of not detecting a material misstatement resulting from fraud is higher than for
 one resulting from error, as fraud may involve collusion, forgery, intentional omissions,
 misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of
 expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Thunder Bay, Canada June 4, 2021

Chartered Professional Accountants Licensed Public Accountants

Grant Thornton LLP

The Children's Aid Society of the District of Thunder Bay Statement of Financial Position Statement 1 As at March 31 2021 2020 \$ **ASSETS** Current Cash 1,812,680 999.534 172,984 248,096 Accounts receivable [note 4] 9,186 Accounts receivable - related entity [note 10[a]] 24,462 Prepaid expenses 42,688 40,311 **Total current assets** 2,037,538 1,312,403 Capital assets, net [note 6] 946,099 903,155 2,983,637 2,215,558 LIABILITIES AND NET ASSETS Current Accounts payable and accrued liabilities 1,679,053 1,238,043 Unexpended program funds [note 8] 736,755 700,639 Deferred revenue 20,613 Due to Province of Ontario [note 5] 341,177 496,050 **Total current liabilities** 2,932,471 2,279,859 Deferred capital contributions, net 94,313 Net assets (debt) [statement 3] Investment in capital assets [note 7] 851,786 903,155 Non-Statutory Fund 110,859 89,705 Unrestricted (1,005,792)(1,057,161)Total net assets (debt) (43,147)(64,301)

2,983,637

Contingencies [note 15]

See accompanying notes to the financial statements.

2,215,558

The Children's Aid Society of the District of Thunder Bay Statement of Operations Statement 2

Year ended March 31	2021	2020
	\$	\$
REVENUES		
Province of Ontario		
Program funding	15,069,572	15,185,405
Surplus repayable to Province of Ontario	(325,354)	(424,500
Transfer to deferred capital contributions	(97,660)	-
Other revenue	869,623	1,182,928
	15,516,181	15,943,833
EXPENSES		
Benefits	2,166,963	2,266,118
Boarding rate payments	2,683,483	2,796,187
Building occupancy	409,456	387,231
Clients' personal needs	466,920	629,621
Financial assistance	51,751	46,360
Food services	, -	4,836
Health and related expenses	126,863	184,616
Miscellaneous	353,432	349,978
Office administration	125,481	124,056
Professional services		
- client	494,371	499,382
- non-client	332,237	167,383
Program-related expenses	40,580	39,530
Promotion and publicity	17,377	26,847
Salaries	7,767,167	7,913,143
Technology	275,660	186,971
Training	11,396	30,535
Travel	171,890	286,319
	15,495,027	15,939,113
Excess of revenues over expenses for the year	21,154	4,720
Comprised of:		
Non-Statutory Fund surplus	21,154	4,720

See accompanying notes to the financial statements.

The Children's Aid Society of the District of Thunder Bay Statement of Changes in Net Assets (Debt) Statement 3

Year ended March 31				2021	2020
	Investment in capital N assets \$ [note 7]	Non-Statutor Fund \$	y Unrestricted \$	Total \$	Total \$
Net assets (debt), beginning o year Excess of revenues over	f 903,155	89,705	(1,057,161)	(64,301)	(69,021)
expenses for the year - Non- Statutory Fund Net change in investment in capital assets <i>[note 7]</i>	- (51,369)	21,154	- 51,369	21,154	4,720
Net assets (debt), end of year	851,786	110,859	(1,005,792)	(43,147)	(64,301)

See accompanying notes to the financial statements.

The Children's Aid Society of the District of Thunder Bay Statement of Cash Flows Statement 4

Year ended March 31	2021	2020
	\$	\$
OPERATING ACTIVITIES		
Excess of revenues over expenses for the year	21,154	4,720
Add charges to earnings not involving a current		
payment of cash		50 400
Amortization	54,715	52,468
Amortization of deferred capital contributions	(3,346)	
	72,523	57,188
Net change in non-cash working capital		
balances related to operations	454.070	244 477
Increase in due to (from) Province of Ontario Decrease accounts receivable	154,873 75,442	341,177
Increase in prepaid expenses	75,112 (2,377)	8,059 (570)
(Decrease) increase in accounts payable	(2,377)	(370)
and accrued liabilities	441,011	(48,482)
Increase in unexpended program funds	36,116	88,210
(Decrease) increase in deferred revenue	20,613	(294,109)
Cash provided by operating activities	797,871	151,473
CAPITAL ACTIVITY		
Purchase of capital assets	(97,659)	_
Cash used in capital activity	(97,659)	-
FINANCING ACTIVITIES		
FINANCING ACTIVITIES		(400 600)
Principal payments Decrease (increase) in accounts receivable -	-	(122,630)
related entity	15,275	(8,464)
Increase in deferred capital contributions	97,659	(0,404)
Cash provided by (used in) financing activities	112,934	(131,094)
	·	
Increase in cash during year	813,146	20,379
Cash, beginning of year	999,534	979,155
Cash, end of year	1,812,680	999,534

See accompanying notes to the financial statements.

March 31, 2021

GENERAL

The Children's Aid Society of the District of Thunder Bay (the "Society") was incorporated under the laws of Ontario without share capital and is a registered charity under the Income Tax Act. The Society's mission is to work with families and community partners to ensure that all children are free from abuse and neglect.

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Society have been prepared in accordance with Canadian public sector accounting standards for government not-for-profit organizations, including the 4200 series of standards, as issued by the Public Sector Accounting Board ("PSAB for Government NPOs").

Fund accounting

The accounts of the Society are maintained in accordance with the principles of fund accounting whereby separate accounts are maintained for each fund, as explained below, to ensure observance of the limitations and restrictions placed on the use of particular assets.

The Child Welfare Fund is used to account for operational and administrative costs financed by the Province of Ontario and other miscellaneous revenues.

The Non-Mandated Fund includes but is not limited to the Child Developmental Services (CDS) program which is used to account for funds received from the Province of Ontario to provide support to families who are caring for children with developmental and/or physical disabilities by providing case management, respite, and in-home support.

The Outreach Program Fund is used to account for funds received from the City of Thunder Bay to provide services to transient youth in the community through an outreach worker.

The Ontario Child Benefit Equivalent Program Fund (OCBe) is used to account for funds received from the Ministry of Community and Social Services to provide opportunities for all children and youth in care, 0 to 17 years of age, to participate in recreational, educational, cultural, and social activities consistent with their plans of care and to establish a savings program for youth in care, 15 to 17 years of age, that will support their achievement of higher educational success, higher degree of resiliency, and a smoother transition to adulthood.

The Non-Statutory Fund is used to account for donations and other amounts for which the Society is not accountable to the Province of Ontario.

March 31, 2021

Revenue recognition

The Society follows the deferral method of accounting for contributions, which include donations and government transfers. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted donations are recorded on a cash basis since pledges are not legally enforceable claims. Contributions externally restricted are deferred and recognized as revenue in the year in which the related expenses are recognized.

Capital contributions

Contributions to fund Society capital assets are initially recorded as deferred capital contributions, and are then amortized to income on the same basis as the related capital asset.

Capital assets

Capital assets are initially recorded at cost less accumulated amortization, and write-downs, if any. Such cost includes financing and other expenses incurred during the period of construction. Capital expenditures greater than \$10,000 are capitalized, and all others are expensed in the Statement of Operations. Normal maintenance and repair expenditures are expensed in the year incurred.

Amortization of capitalized assets is calculated as follows:

Computer equipment
Elevator Upgrade
Furniture and equipment
Group home
Office building
Vehicles

30% declining balance
4% declining balance
30% declining balance
40 years straight-line
30% declining balance

As required, these assets have been tested for impairment.

Management estimates

The preparation of financial statements in conformity with PSAB for Government NPOs requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. These estimates and assumptions are based on management's historical experience, best knowledge of current events and actions that the Society may undertake in the future. Actual results could differ from these estimates. Areas of key estimation include determination of balances receivable from the Province of Ontario, compensated absences, allowance for doubtful accounts, and useful lives of assets.

March 31, 2021

Pension and employee benefits

The Society accounts for its participation in the Ontario Municipal Employee Retirement System ("OMERS"), a multi-employer defined benefit plan, as a defined contribution plan. Vacation pay is charged to operations in the year earned by the employees.

Cash

Cash consists of cash on deposit and cash on hand.

Financial instruments

The Society classifies its financial instruments as either fair value or amortized cost. The Society's accounting policy for each category is as follows:

Fair value

The Society has no financial instruments classified at fair value.

Amortized cost

This category includes cash, due from Province of Ontario, accounts receivable, accounts receivable - related entity and accounts payable and accrued liabilities. They are initially recognized at cost, other than related party transactions, and subsequently carried at amortized cost using the effective interest rate method, less any impairment losses on financial assets.

Transaction costs related to financial instruments in the amortized cost category are added to the carrying value of the instrument.

Write-downs on financial assets in the amortized cost category are recognized when the amount of loss is known with sufficient precision, and there is no realistic prospect of recovery. Financial assets are written-down to net recoverable value with the write-down being recognized in the Statement of Operations.

Initial measurement of related party

Financial assets or liabilities obtained in related party transactions are measured in accordance with the accounting policy for related party transactions except for those transactions that are with a person or entity whose sole relationship with the Society is in the capacity of management in which case they are accounted for in accordance with financial instruments.

March 31, 2021

2. FINANCIAL INSTRUMENT RISK MANAGEMENT

[a] Credit risk

Credit risk is the risk of financial loss to the Society if a debtor fails to make payments when due. The Society is exposed to this risk with respect to accounts receivable.

Accounts receivable are due from clients and outside agencies and are current. A bad debt allowance is set up based on the Society's historical experience regarding collections.

There have been no significant changes from the previous year in the exposure to this risk or policies, procedures and methods to measure the risk.

[b] Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of market price. Market factors include three types of risk: interest rate risk, currency risk and equity risk. The Society is not exposed to significant currency or equity risk as it does not transact materially in foreign currency or hold equity financial instruments.

There have been no significant changes from the previous year in the exposure to these risks or policies, procedures and methods to measure the risk.

[c] Interest rate risk

Interest rate risk is the potential for financial loss caused by fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates. The Society is not exposed to any significant interest rate risk.

There have been no significant changes from the previous year in the exposure to this risk or policies, procedures and methods to measure the risk.

[d] Liquidity risk

Liquidity risk is the risk that the Society will not be able to meet all cash outflow obligations as they come due. The Society mitigates this risk by assessing cash activities and expected outflows through budgeting and monitoring cash balances. Accounts payable and accrued liabilities are due in the next year, the contractual maturities relating to the lease commitments are disclosed in Note 9.

There have been no significant changes from the previous year in the exposure to this risk or policies, procedures and methods to measure the risk.

3. TRUST FUND

The Society acts as trustee for amounts held in trust for certain children under the care of the Society. The trust fund cash balances held by the Society of \$23,249 [2020 - \$23,180] are not included in the accompanying Statement of Financial Position.

March 31, 2021

4. ACCOUNTS RECEIVABLE

	2021 \$	2020 \$
Accounts receivable Allowance for doubtful accounts	191,670 (18,686)	248,096
	172,984	248,096
5. DUE TO (FROM) PROVINCE OF ONTARIO		

	2021 \$	2020 \$
Balance, beginning of year	(341,177)	-
Current year surplus repayable	(325,354)	(424,500)
Holdbacks from 2019/2020	-	83,323
Holdbacks from 2020/2021	170,481	-
Balance, end of year	(496,050)	(341,177)

6. CAPITAL ASSETS

Details of year-end capital asset balances are as follows:

	2	2021	2	2020
	Accumulated			Accumulated
	Cost	amortization	Cost	amortization
	\$	\$	\$	\$
Computer equipment	10,717	1,608	_	-
Elevator upgrade	86,942	1,739	-	-
Furniture and equipment	406,371	406,371	406,371	406,371
Group home	149,563	149,563	149,563	149,563
Land	187,000	-	187,000	-
Office building	1,952,194	1,293,389	1,952,194	1,244,585
Vehicles	41,877	35,895	41,877	33,331
	2,834,664	1,888,565	2,737,005	1,833,850
Capital assets, net	94	6,099	9	03,155

The amount of amortization charged to expense for the year is \$54,715 [2020 - \$52,468].

March 31, 2021

7. INVESTMENT IN CAPITAL ASSETS

The investment in capital assets consists of the following:

	2021 \$	2020 \$
Capital assets, net	946,099	903,155
Less amounts financed by: Deferred capital contributions	94,313	-
Investment, end of year	851,786	903,155

	2021 \$	2020 \$
Principal payments	_	122,630
Purchase of capital assets	97,659	, <u> </u>
Amortization of deferred capital contributions	3,346	_
Increase in investment in capital assets	101,005	122,630
Amortization Amounts funded by Province of Ontario	(54,715) (97,659)	(52,468)
Decrease in investment in capital assets	(152,374)	(52,468)
Net increase (decrease)	(51,369)	70,162

8. UNEXPENDED PROGRAM FUNDS

This balance represents advances and amounts received for specially-funded programs.

	Unexpended balance, beginning of year \$	Change in unexpended balance during the year \$	Unexpended balance, end of year \$
Outreach Program Ontario Child Benefit Equivalent	20,875	(531)	20,344
Program (OCBe)	664,282	36,647	700,929
Other	15,482		15,482
	700,639	36,116	736,755

March 31, 2021

9. LEASE COMMITMENTS

The Society has an office lease in Geraldton, Ontario which expires on December 31, 2023. The minimum payments under this agreement are \$2,531 monthly.

The Society leases an office in Marathon, Ontario which expires on December 31, 2022. The minimum payments under this agreement are \$1,602 monthly.

The Society has a lease for space at 515 North Syndicate Ave., Thunder Bay which expires on March 31, 2025. The minimum payments made under this agreement are \$600 monthly.

Minimum payments over the next four years are as follows:

	\$
2022	56,799
2023	51,993
2024	29,982
2025	7,200
	145,974

10. RELATED ENTITY

Children's Aid Foundation of the District of Thunder Bay (formerly Thunder Bay Children's Services Foundation)

The Society's fundraising partner is the Children's Aid Foundation of the District of Thunder Bay (the "Foundation"). The Society has three representatives on the ninemember Board of the Foundation. The Foundation is incorporated under the Corporations Act (Ontario) and is a registered charity under the Income Tax Act. The Foundation solicits, receives, manages and distributes money and other property to support the educational, recreational, cultural and special needs that contribute to a healthy environment for vulnerable children. Net resources of the Foundation at December 31, 2020, being the fiscal year-end of the Foundation, amounted to \$1,088,254 [2019 - \$1,094,578], of which \$565,047 [2019 - \$565,047] represents contributions externally restricted by the donors. The balance is available for distribution at the discretion of the Foundation's Board of Directors.

The net assets and results from operations of the Foundation are not included in these financial statements.

March 31, 2021

Related party transactions during the year include:

- [a] The outstanding balance owing to the Society of \$9,186 [2020 \$24,462] relates to transactions handled by the Society during the year on behalf of the Foundation for services provided to children.
- [b] During the year, the Society provided administrative services to the Foundation and charged a total of \$5,700 [2020 \$5,700] in related administrative fees.

11. BANK INDEBTEDNESS

The Society has available an operating line of credit of \$nil incurring interest at the bank's prime lending rate less 0.25% [2.20% per annum at year-end]. The amount outstanding at March 31, 2021 is \$nil [2020 - \$nil].

12. PENSION AGREEMENTS

The Society makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer plan on behalf of the members of its staff. The plan is a defined benefit plan which specifies the amount of retirement benefit to be received by the employees based on length of service and rates of pay. The amount contributed to OMERS for 2021 was \$772,139 [2020 - \$801,904] for current service and is included as an expense in the Statement of Operations.

13. PUBLIC SALARY DISCLOSURE

The Society has complied with the reporting requirements under the Public Salary Disclosure Act, submitting the appropriate reports to the Ministry of Finance.

14. ECONOMIC DEPENDENCE

The Society receives the majority of its funding from the Ontario Ministry of Children, Community and Social Services. Continuity of its operations is therefore dependent on the continued financial support of the Ontario Ministry of Children, Community and Social Services.

15. CONTINGENCIES

[a] Surpluses

The Ontario Ministry of Children, Community and Social Services provides funding for the Child Welfare programs based on annual budget submissions. At year-end, total expenses as calculated in accordance with Ministry guidelines are compared to the approved budget and, at the discretion of the Ministry, any excess funding may be refunded to the Ministry or affect the funding available to the programs/projects in the succeeding year. Any differences between the actual Ministry settlement amounts and the balances reflected as receivable/payable in these financial statements will be recognized in the year in which a settlement is reached.

March 31, 2021

16. IMPACTS OF COVID-19

Since December 31, 2019, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses are being forced to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize the economic conditions.

The Society's financial position and results of operations as of and for the year ended March 31, 2021 have not been negatively impacted by the COVID-19 pandemic. As with the 2021 year, the Society anticipates they may still experience increased supply and administrative costs in order to adhere to government directives, but expect that those costs will be partially offset by additional funding received and by savings in other areas such as travel and wages.

The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the Society for future periods.

The Children's Aid Society of the District of Thunder Bay Child Welfare Fund Operations Schedule 1

Year ended March 31	2021	2020
	\$	\$
REVENUES		
Province of Ontario - Program funding	14,137,480	14,327,778
Current year repayable to Province of Ontario	(162,808)	(424,500
Transfer to deferred capital contributions	(97,660)	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Administration	15,000	45,916
Investment income	6,529	33,008
Miscellaneous recoveries	209,541	315,185
Special allowance	472,883	522,733
Wards of other societies	90,221	161,411
Amortization of deferred capital contribution	3,346	101,41
- Thorization of deferred capital contribution	<u> </u>	14 004 FO
	14,674,532	14,981,53
EXPENSES		
Benefits	2,099,018	2,168,824
Boarding rate payments	2,339,477	2,491,419
Building occupancy	409,456	387,23
Clients' personal needs	365,859	511,050
Financial assistance	51,751	46,360
Food services	-	4,836
Health and related expense	113,926	172,206
Miscellaneous	338,432	304,062
Office administration	125,481	124,056
Professional services	123,401	124,030
- client	404 274	499,382
	494,371	
- non-client	332,237	167,383
Program-related expenses	3,671	9,482
Promotion and publicity	17,377	26,847
Salaries	7,529,195	7,581,932
Technology	275,660	186,97
Training	11,396	30,535
Travel	167,225	268,955
	14,674,532	14,981,531

The Children's Aid Society of the District of Thunder Bay Non-Statutory Fund Operations Schedule 2

Year ended March 31	2021	2020
	\$	\$
REVENUES		
Donations	57,833	33,441
Interest	230	1,327
	58,063	34,768
EXPENSES		
Program-related	36,909	30,048
Excess of revenues over expenses for the year	21,154	4,720

The Children's Aid Society of the District of Thunder Bay **Other Funds Operations** Schedule 3 Year ended March 31 2021 2020 Non-mandated Services **OCBe** Total Total \$ \$ \$ **REVENUES** Province of Ontario - Program funding 846,708 85,384 932.092 857,627 14,040 14,040 69,907 Repayable to Province of Ontario (162,546)(162,546)698,202 85,384 783,586 927,534 **EXPENSES** Allocated administrative costs 15,000 15,000 45,916 67,945 97.294 Benefits 67.945 Boarding rate payments 344,006 344,006 304,768 Children's transportation 3,257 3,257 7,851 Clients' personal needs 12,379 12,379 Health and related expenses 12,937 12,937 12,410 85,425 Recreation 41 85,384 110.720 Salaries 237,972 331,211 237,972 4,665 4,665 17,364 Travel 927,534 698,202 85,384 783,586

Excess of revenues over expenses for the year